

# BOARD OF DIRECTORS APPLICATION PACKET

WISCONSIN EMS ASSOCIATION

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26422 Oakridge Drive, Wind Lake, WI 53185-1402  
414-431-8193 • [www.WisconsinEMS.com](http://www.WisconsinEMS.com)



## INTRODUCTION

The Wisconsin EMS Association (WEMSA) is the largest member-based EMS organization in Wisconsin, and one of the largest overall member-based organizations in the state. Its Board of Directors consists of various volunteer members from throughout the state's EMS system. Directors come from rural, suburban, and urban EMS systems, and consist of full-time, part-time, paid-on-call, and volunteer services alike. Twelve association members comprise the Board of Directors, who serves staggered three-year terms that begin in July of each year. Each year, one-third (four) of the Directors positions are due for re-election.

The application period is now open to apply for a position on the Wisconsin EMS Association's Board of Directors. Each year, four positions are elected by the membership to the 12-member board. Each term is for three years, with the term to begin on July 1, 2020.

The Board of Directors consists of various volunteer members from throughout the state's EMS system. Directors come from rural, suburban, and urban EMS systems, and consist of full-time, part-time, paid-on-call, and volunteer services alike. Twelve association members comprise the Board of Directors, who serves staggered three-year terms that begin in July of each year. Each year, one-third (four) of the Directors positions are due for re-election.

Board members provide financial oversight, establish strategic goals, provide advocacy, and help to advance the Association's mission. They attend monthly committee and board calls, quarterly and annual meetings, attend and participate in the annual conference, review and provide timely response to documents and office communications, and participate in other Association events as necessary.

Qualified candidates will possess visionary leadership and should be willing to put their skills and knowledge to use, be able to dedicate time to the mission of the Association, and to assist the WEMSA Board in providing a vision for Wisconsin EMS in the future. Candidates should also have experience /interest in advocacy, board development, education, finance, membership, or strategic planning.

To be eligible, candidates must be a member of WEMSA a minimum of two years immediately preceding nomination. Additional requirements include obtaining the signatures of 20 individuals affiliated with EMS, and providing two letters of reference, a current EMS resume, and a completed official application form. Nominations must be received in the WEMSA office no later than 5 PM on March 20, 2020.

**Phone:**

414-431-8193

**Email:**

marc@wisconsinems.com

*Please put "BOD Application" in the subject line.*

**Mail:**

Wisconsin EMS Association  
26422 Oakridge Drive  
Wind Lake, WI 53185-1402



## PROCESS

Please complete all the necessary materials and include all the required documents into a single email, or direct mailing, prior to the application packet due date (March 20<sup>th</sup>, 5pm).

- 1) Complete the included **Application**.
- 2) Collect the signatures and requested information of 20 EMS affiliated individuals on the included **Nomination Form**.
- 3) Answer the two requested questions and complete the required essay outlined in the **Essay & Questionnaire Section**.
- 4) Include two letters of reference from two individuals in the EMS field as outlined in the **Letters of Reference Section**.
- 5) Include a current EMS Resume, as outlined in the **EMS Resume Section**.



**APPLICATION  
FORM**

**Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

**Contact Email Address:** \_\_\_\_\_

**EMS License Level:** \_\_\_\_\_

**EMS License Number:** \_\_\_\_\_

**Years of EMS Experience:** \_\_\_\_\_

**Current EMS Agency(s):** \_\_\_\_\_

**Position with Agency:** \_\_\_\_\_

**Other EMS Organization Affiliations:** \_\_\_\_\_

**Area of experience/interest (advocacy, education, finance, strategic planning, membership)**

\_\_\_\_\_



## NOMINATION FORM

Signatures and requested information must be collected of 20 individuals affiliated with EMS affiliation using THIS FORM ONLY. The Wisconsin EMS Association reserves the right to contact each/any signing individual, and to verify any documented information for its validity. If you have any further questions please refer those to the Wisconsin EMS Association. Signatures must be obtained between the date of the application/vacancy announcement and the application packet due date.

Printed Name	Signature	EMS Affiliation	Date
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## ESSAY & QUESTIONNAIRE SECTION

### **ESSAY**

Please provide a 200 word or less essay about yourself describing your interest and involvement in EMS, why you feel that you would be an asset as a member of the Board of Directors for WEMSA, and/or how your experience in the EMS field has inspired you to apply for a Board of Directors position with WEMSA.

### **QUESTIONNAIRE**

*Please reply with a brief response (150 words or less) to the following two questions that will be shared with the WEMSA membership:*

- 1) Describe a challenge that you feel EMS is facing in Wisconsin, or a challenge you feel EMS will be facing in the near future, and how you propose we work with various stakeholders to develop/implement solutions to mitigate this challenge.
- 2) Outline a positive change that you have seen, or have been involved in, and describe how you feel it has changed EMS in Wisconsin

## LETTERS OF REFERENCE SECTION

Please include two Letters of Reference from different individuals (with an EMS affiliation) that includes:

- Why you would be an asset on the Board of Directors; what leadership skills you possess
- Outlines an instance where you succeeded as a leader
- Highlights your board interests such as advocacy, education, finance, membership, strategic planning, or board development
- A portrayal of your overall working relationship with other members of the EMS community

### **EMS RESUME SECTION**

Please include an EMS Resume that outlines your EMS/emergency service employment (past & present), current credentials/certifications, related committee/organization affiliations, and any other relevant qualifications/credentials/education related to leadership, management, instruction, or any other professional accomplishments and accolades.

